



Tenancy application for residential property

Reference-No. [redacted]

Information about the rental property

Property / Street [redacted]
 City [redacted]
 [redacted] room apartment [redacted] floor [redacted] move-in date [redacted]

Family apartment yes no
 Number of Persons [redacted] adults (over 16) [redacted] children (Under 16)
 Rent CHF [redacted] Deposit CHF [redacted]
 Additions Indoor parking Hobby room
 Outdoor parking Motorbike parking

Information about the tenant

	Tenant 1	Tenant 2
Title	[redacted]	[redacted]
Family name	[redacted]	[redacted]
First name	[redacted]	[redacted]
Date of Birth	[redacted]	[redacted]
Adress	[redacted]	[redacted]
Zip code / City	[redacted]	[redacted]
Civil status	[redacted]	[redacted]
Nationality	[redacted]	[redacted]
Residence permit	<input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> Ci <input type="checkbox"/> F	<input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> Ci <input type="checkbox"/> F
→ pls. attach copy	<input type="checkbox"/> G <input type="checkbox"/> L <input type="checkbox"/> N <input type="checkbox"/> S	<input type="checkbox"/> G <input type="checkbox"/> L <input type="checkbox"/> N <input type="checkbox"/> S
Phone privat	[redacted]	[redacted]
Phone office	[redacted]	[redacted]
Mobile	[redacted]	[redacted]
E-Mail	[redacted]	[redacted]
Profession	[redacted]	[redacted]
Annual income	CHF [redacted]	CHF [redacted]
Have you had any debts in the last 3 years?	<input type="checkbox"/> yes <input type="checkbox"/> no	<input type="checkbox"/> yes <input type="checkbox"/> no
Please attach a copy of your debt register anyway		
Is your monthly income higher than three rents?	<input type="checkbox"/> yes <input type="checkbox"/> no	<input type="checkbox"/> yes <input type="checkbox"/> no

Information about the employer

	Tenant 1	Tenant 2
Company	[redacted]	[redacted]
Contact Person	[redacted]	[redacted]
(Phone/E-Mail)	[redacted]	[redacted]
Employment status	[redacted]	[redacted]
Since when?	[redacted]	[redacted]

Information about the current rental situation

	Tenant 1	Tenant 2
Property manager	[redacted]	[redacted]
Contact Person	[redacted]	[redacted]
(Phone/E-Mail)	[redacted]	[redacted]
Resident since	[redacted]	[redacted]
Current rent	CHF [redacted]	CHF [redacted]
Termination done by	<input type="checkbox"/> landlord <input type="checkbox"/> tenant	<input type="checkbox"/> landlord <input type="checkbox"/> tenant
Reason	[redacted]	[redacted]

More informations

- Do you have pets yes Type no
- Do you play any instruments yes Type no
- How did you become aware?
- Ad in print media Recommendation
- Internet Billboard
- Other

Legal / Data protection / Cancellation policy

Should the applicant withdraw the application after the execution of an agreed lease, an administration fee of CHF 150.00 (plus VAT) ist payable to Activ Immotreuhand AG.

I hereby authorise Activ Immotreuhand AG to gather information pertaining to my person (all data are treated confidentially). I confirm that i have answeres all questions truthfully.

Place and date

Signature(s)

Tenant1

Tenant2

Privacy Policy

The Activ Immotreuhand AG respects your privacy and only processes your personal data ("data", "personal data") in line with the Swiss Data Protection Act (DPA). Personal data refers to all data and information related to a specific person. In addition to your contact details, such as your name, phone number, address and e-mail address, this includes other information that you provide to us, such as your date of birth.

The aim of this privacy policy is to inform you how we process your data, and how you can object to the data processing. When we refer to processing in this policy we mean any handling of your data. This includes saving, processing, using, deleting, etc.

When you register as a prospective tenant for a rental property, we save the data that you enter in Switzerland or in the EU/EEA and use it for the following purposes:

- 1 Internally at Activ Immotreuhand AG we use your registration information as part of the process to determine whether to conclude a rental contract, which also includes forwarding your data to the owner of the property/landlord.
 - 1.1 In addition, we use your data to inform you of other rental properties that may also be of interest to you, e.g. in the event the rental property you enquire about is unavailable. You may unsubscribe from this service at any time, and subscribe again later on.
 - 1.2 If you do conclude a rental contract, your data will be processed in accordance with the provisions of the rental contract.
- 2 We use your data so we can send you our newsletter, which contains interesting offers and information. You may unsubscribe from this newsletter at any time, and subscribe again later on.
- 3 We use your data that we have saved to optimise our offering. We do so in anonymised form for statistical purposes, which means it is not possible to connect the data to you personally.
- 4 We do not share your data with any third parties. If we task third parties with processing personal data, we oblige the third party contractually to maintain strict confidentiality and only permit processing for the above-mentioned purposes. This is particularly the case when the data are processed abroad.
- 5 We store your data in line with high security and confidentiality standards. Access to your data is regulated and monitored, and all employees are contractually obliged to maintain confidentiality

- 6 Compatibility with the GDPR: Where applicable, we also adhere to the European Union's General Data Protection Regulation (GDPR) when carrying out the aforementioned data processing.
- 7 You may view your data at any time and receive a copy of it, submit a request to correct the data, and block it to prevent further processing or request that the data be deleted. If you have any such concerns or would like more information about the processing of your data, please contact:

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